

| Madeley Town Council Draft Budget 2021/22 as at 04.01.21 |             |                          |                |                |                    |                          | APPENDIX F(a)                           |       |     |                 |        |                 |
|--|-------------|--------------------------|----------------|----------------|--------------------|--------------------------|---|-------|-----|-----------------|--------|-----------------|
| INCOME   |             |                          |                |                |                    |                          | INFORMATION FOR COUNCIL TAX LEAFLET     |       |     |                 |        |                 |
| Heading  | Sub-Heading | Suggested Budget 2020/21 | Year to date   | Projected y/e  | Last Year's Actual | Suggested Budget 2021/22 | Comments                                | Admin | L&C | Civic Amenities | Grants | Use of Balances |
| <b>Council</b>   |             |                          |                |                |                    |                          |   |       |     |                 |        |                 |
| Book sales   |             | 0                        | 24             | 55             |                    | -                        |   |       |     |                 |        |                 |
| Newsletter   | Advertising | 350                      | -              | -              |                    | -                        |   |       |     |                 |        |                 |
| <b>Environment Committee</b>                             |             |                          |                |                |                    |                          |   |       |     |                 |        |                 |
| Hanging Baskets  |             | 1,375                    | -              | -              |                    | 1,375                    | Business owners                         |       |     | 1375            |        |                 |
| Madeley Pitmounds LNR                                    |             | -                        | 625            | 625            |                    | -                        |   |       |     |                 |        |                 |
| <b>Leisure &amp; Community</b>                           |             |                          |                |                |                    |                          |   |       |     |                 |        |                 |
| Green Day  |             | 300                      | 0              | -              | 0                  | 300                      | Stalls                                  |       | 300 |                 |        |                 |
| Christmas Lights   |             | 400                      | 0              | -              | 0                  | 400                      | Stalls                                  |       | 400 |                 |        |                 |
| <b>Finance &amp; General Purposes Committee</b>          |             |                          |                |                |                    |                          |   |       |     |                 |        |                 |
| <b>Precept</b>   |             | <b>510,526</b>           | <b>510,526</b> | <b>510,526</b> | <b>510,526</b>     | <b>526,816</b>           | <b>2021-22 increase 2.6% (£16290)</b>   |       |     |                 |        |                 |
| Council Tax Support Grant                                |             | 32,575                   | 32,575         | 32,575         | -                  | 32,575                   | 2021-22 last year of receiving CT Grant |       |     |                 |        |                 |
| Bank Interest  |             | 2,000                    | 1,678          | 2,000          |                    | 2,000                    |   | 2000  |     |                 |        |                 |
| Administration   |             | 130                      | 223            | 297            |                    | 130                      | Audit/accounts/photocopying             | 130   |     |                 |        |                 |
| Agency Payroll   |             | 17,120                   | 4,234          | 8,469          |                    | -                        | Creases 2021-22                         |       |     |                 |        |                 |
| Allotments   |             | 1,450                    | 1,127          | 1,450          |                    | 1,450                    | Invoices sent out in November           |       |     | 1450            |        |                 |
| Jubilee House  | Room Hire   | 20,000                   | 207            | 300            |                    | 20,000                   | Based on 2019-20 income                 | 20000 |     |                 |        |                 |
|  | Tenants     | 9,700                    | 5,204          | 9,700          |                    | 9,700                    |   | 9700  |     |                 |        |                 |
| Properties   |             | -                        | 10,000         | 10,000         |                    | -                        | One-off rebate in 2020-21               |       |     |                 |        |                 |
| Devolved Services  |             | -                        | 598            | 598            |                    | 600                      | Rebate for T&WC trading services.       |       |     | 600             |        |                 |

|                        |                           |                                 |                     |                      |                         |                                 |   |                                     |                |                        |               |                        |
|------------------------|---------------------------|---------------------------------|---------------------|----------------------|-------------------------|---------------------------------|---|-------------------------------------|----------------|------------------------|---------------|------------------------|
| <b>INCOME TOTAL</b>    |                           | 595,926                         | 567,020             | 576,595              | 510,526                 | 595,346                         | -   | 31,830                              | 700            | 3,425                  | -             | -                      |
| <b>EXPENDITURE</b>     |                           |                                 |                     |                      |                         |                                 |   | INFORMATION FOR COUNCIL TAX LEAFLET |                |                        |               |                        |
| <b>Heading</b>         | <b>Sub-Heading</b>        | <b>Suggested Budget 2020/21</b> | <b>Year to date</b> | <b>Projected y/e</b> | <b>Actual last year</b> | <b>Suggested Budget 2021/22</b> | <b>Comments</b>   | <b>Admin</b>                        | <b>L&amp;C</b> | <b>Civic Amenities</b> | <b>Grants</b> | <b>Use of Balances</b> |
| <b>Council</b>         |                           |                                 |                     |                      |                         |                                 |   |                                     |                |                        |               |                        |
| Members Services       | Councillor Allowances     | 11,700                          | 6,934               | 9,245                |                         | 11,700                          |   | 11700                               |                |                        |               |                        |
|                        | Councillor Expenses       | 80                              | -                   | -                    |                         | 80                              |   | 80                                  |                |                        |               |                        |
|                        | Meetings                  | 250                             | 60                  | 60                   |                         | 250                             |   | 250                                 |                |                        |               |                        |
|                        | Newspapers & publications | 85                              | 66                  | 88                   |                         | 120                             |   | 120                                 |                |                        |               |                        |
|                        | Subscriptions             | 3,000                           | 2,752               | 2,752                |                         | 3,000                           | SALC  | 3000                                |                |                        |               |                        |
| Profile                | Newsletter & publications | 4,700                           | 882                 | 2,449                |                         | 4,700                           | Only 3 editions in 2020/21  | 4700                                |                |                        |               |                        |
|                        | Website                   | 100                             | -                   | 1,645                |                         | 100                             | Website hosting   | 100                                 |                |                        |               |                        |
| Representation         | Election                  | 2,175                           | -                   | 2,175                |                         | 2,175                           | Earmarked for reserve   | 2175                                |                |                        |               |                        |
|                        | Public Relations          | 1,000                           | 227                 | 227                  |                         | 1,000                           | Remembrance Parade, Working Lunch Group   |                                     |                | 1000                   |               |                        |
|                        | Youth Support             | 1,000                           | -                   | 1,000                |                         | 1,000                           | Earmarked for reserve   |                                     |                | 1000                   |               |                        |
| Anstice                | Property Services         | 2,500                           | 4,104               | 5,472                |                         | 5,000                           | Security, fire, etc   |                                     |                | 5000                   |               |                        |
|                        | R&M                       | 5,000                           | 15,435              | 20,580               |                         | 15,000                          | Ongoing infrastructure maintenance, e.g. boiler, lift etc.                                      |                                     |                | 15000                  |               |                        |
|                        | Professional Fees         | 5,000                           | -                   | 5,000                |                         | -                               | Final payment in 2020-21  |                                     |                |                        |               |                        |
|                        | Utilities                 | 5,000                           | 6,881               | 9,174                |                         | 5,000                           | 25% contribution for library/communal areas   |                                     |                | 5000                   |               |                        |
|                        | Renovation Project        | 56,850                          | 45,033              | 56,850               |                         |                                 | Project ended 2020-21   |                                     |                |                        |               |                        |
|                        | 2nd year support payment  | 15,000                          | -                   | 7,317                |                         | 10,000                          | Reduced year on year  |                                     |                |                        | 10000         |                        |
|                        |                           |                                 |                     |                      |                         |                                 |   |                                     |                |                        |               |                        |
| <b>Heading</b>         | <b>Sub-Heading</b>        | <b>Suggested Budget 2020/21</b> | <b>Year to date</b> | <b>Projected y/e</b> | <b>Actual last year</b> | <b>Suggested Budget 2021/22</b> | <b>Comments</b>   | <b>Admin</b>                        | <b>L&amp;C</b> | <b>Civic Amenities</b> | <b>Grants</b> | <b>Use of Balances</b> |
| <b>Environment</b>     |                           |                                 |                     |                      |                         |                                 |   |                                     |                |                        |               |                        |
| Environment & Highways | Projects                  | 5,000                           | 6,000               | 6,000                |                         | 3,000                           | 2021-22 contract reduced  |                                     |                | 3000                   |               |                        |
|                        | Maintenance               | 15,000                          | 5,282               | 8,303                |                         | 15,875                          | £4282 for Russell Green grass cutting plus £10195 from Enforcement underspend                   |                                     |                | 15875                  |               |                        |
|                        | Highways                  | 16,000                          | -                   | 1,595                |                         | -                               | 2021-22 contract reduced  |                                     |                |                        |               |                        |
|                        | Hanging Basket/Planters   | 9,000                           | 8,990               | 10,285               |                         | 6,500                           | £3990 summer basket/watering. £1195 summer plots/watering. £1295 winter poles baskets/watering. |                                     |                | 6500                   |               |                        |
| Open Spaces            | Rights of Way             | 8,000                           | -                   | 12,000               |                         | 4,000                           | 2021-22 contract reduced  |                                     |                | 4000                   |               |                        |
|                        | Community Orchard         | 1,500                           | 1,100               | 1,100                |                         | 1,500                           | £1200 for grasscutting  |                                     |                | 1500                   |               |                        |
|                        | LNR                       | 2,000                           | -                   | 300                  |                         | 2,000                           |   |                                     |                | 2000                   |               |                        |
| CAT                    | CAT recharge              |                                 |                     |                      |                         | 33,820                          | £32,000 CAT £1820 Covert Camera   |                                     |                | 33820                  |               |                        |

| Heading                              | Sub-Heading                          | Suggested Budget 2020/21 | Year to date | Projected y/e | Actual last year | Comments  | Admin  | L&C   | Civic Amenities | Grants          | Use of Balances |                 |
|--------------------------------------|--------------------------------------|--------------------------|--------------|---------------|------------------|---|--|-------|-----------------|-----------------|-----------------|-----------------|
| <b>Leisure &amp; Community</b>       |                                      |                          |              |               |                  |   |  |       |                 |                 |                 |                 |
| Community Events                     | Green Day                            | 7,600                    | 1,675        | 1,675         | 7,600            | £1675 2019 late payment   |  | 7600  |                 |                 |                 |                 |
|                                      | Christmas lights display             | 8,200                    | 15,943       | 15,943        | 15,000           | New Xmas Lights contract for 2021-22  |  | 15000 |                 |                 |                 |                 |
|                                      | Christmas lights replacement reserve |                          |              |               |                  | £48,200 already in earmarked reserve.   |  |       |                 |                 |                 |                 |
|                                      | Madeley Xmas Event                   | 7,600                    | 3,548        | 3,548         | 7,600            |   |  | 7600  |                 |                 |                 |                 |
|                                      | Ward Xmas Event                      | 2,000                    | 2,000        | 2,000         | 2,000            | £1k each to Hub and Parkland  |  | 2000  |                 |                 |                 |                 |
|                                      | Ward Other Event                     | 0                        | 345          | 345           | 4,345            | Trading licences, additional community events: easter egg hunt/community picnic/apple picking day/may day |  | 4345  |                 |                 |                 |                 |
|                                      | Xmas Event Elderly                   | 4,000                    | 0            | 0             | 4,000            | Grants issued to community groups   |  | 4000  |                 |                 |                 |                 |
|                                      | Madeley Markets                      | 1,250                    | 0            | 0             | 1,250            |   |  | 1250  |                 |                 |                 |                 |
| Community Services                   | Garden Maintenance                   | 2,000                    | 923          | 1,923         | 1,000            | £1415 already in earmarked reserve  |  | 1000  |                 |                 |                 |                 |
|                                      | Gardener's Vehicle                   | 4,500                    | 2,895        | 4,640         | 4,500            | £3450 WHT Van. £500 petrol.   |  | 4500  |                 |                 |                 |                 |
|                                      | Gardener's salaries                  | 9,000                    | 9,434        | 9,434         | 8,500            |   |  | 8500  |                 |                 |                 |                 |
|                                      | Playgrounds                          | 2,000                    | 0            | 2,000         | 2,000            | Maintenance of Rough Park BMX Track   |  |       | 2000            |                 |                 |                 |
| Grants                               | Grants and Donations                 | 10,000                   | 4,100        | 10,000        | 10,000           |   |  |       |                 | 10000           |                 |                 |
|                                      | Ward Community Fund                  | 0                        | 0            | 0             |                  | £8,367 already in earmarked reserves  |  |       |                 |                 |                 |                 |
| Community                            | Youth Provision                      | 10,000                   | 0            | 10,000        | 8,337            | Earmarked for reserves  |  |       | 8337            |                 |                 |                 |
|                                      | LHP                                  | 750                      | 220          | 220           | 2,000            | New website & heritage books  |  | 2000  |                 |                 |                 |                 |
|                                      | Community Support                    | 11,000                   | 10,500       | 10,500        | 15,750           | CAB at ACT, Park Lane, Hub  |  | 15750 |                 |                 |                 |                 |
|                                      | Plastic Free Community               | 250                      | 0            | 0             | 250              |   |  | 250   |                 |                 |                 |                 |
|                                      | DISC                                 | 0                        | 0            | 1,296         | 1,296            |   |  | 1296  |                 |                 |                 |                 |
|                                      |                                      |                          |              |               |                  |   |  |       |                 |                 |                 |                 |
| Heading                              | Sub-Heading                          | Suggested Budget 2020/21 | Year to date | Projected y/e | Actual last year | Suggested Budget 2021/22  | Comments   | Admin | L&C             | Civic Amenities | Grants          | Use of Balances |
| <b>Finance &amp; General Purpose</b> |                                      |                          |              |               |                  |   |  |       |                 |                 |                 |                 |
| Administration                       | General                              | 240                      | -            | -             |                  | 240   | Bank charges & ICO   | 240   |                 |                 |                 |                 |
|                                      | IT Support                           | -                        | 5,105        | 6,807         |                  | 10,000  | £5316.40 Midland Computers on-going support + calls. Year after £3146.24 | 10000 |                 |                 |                 |                 |
|                                      | Computers                            | 4,000                    | 3,065        | 3,065         |                  | 2,000   | IT hardware  | 2000  |                 |                 |                 |                 |
|                                      | Office Equipment                     | 2,900                    | 1,610        | 2,147         |                  | 2,900   | photocopier  | 2900  |                 |                 |                 |                 |
|                                      | IT System reserve                    | 3,000                    |              | 3,000         |                  | -   | £6934 in reserves  |       |                 |                 |                 |                 |
|                                      | Office Services                      | 4,000                    | 1,992        | 2,656         |                  | 3,000   | Includes Stationery & telephone  | 3000  |                 |                 |                 |                 |
| Professional Fees                    | Audit                                | 2,400                    | 3,877        | 3,877         |                  | 3,600   | T&W £1126 PLF £2400  | 3600  |                 |                 |                 |                 |
|                                      | BiT                                  | 5,600                    | 4,450        | 4,450         |                  | 5,400   | Contract for JH, PC, ACT   | 5400  |                 |                 |                 |                 |
|                                      | Insurance                            | 9,000                    | 7,230        | 7,230         |                  | 7,300   | Yr 2 or 3 yr contract  | 7300  |                 |                 |                 |                 |
|                                      | Management Services                  | 1,200                    | 2,695        | 2,695         |                  | 2,000   | T&WC £1024 GDPR £955 HR/OH   | 2000  |                 |                 |                 |                 |
|                                      | Payroll                              |                          |              |               |                  | 1,950   | T&WC £1750 from 2022-23  | 1950  |                 |                 |                 |                 |
|                                      | Cleaning                             |                          |              | 13,400        |                  | 13,400  | T&WC Contract  | 13400 |                 |                 |                 |                 |

|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
|---|-------------------------------------|------------------------------------|----------------------------|----------------------|----------------------------------|---------------------------------|---|----------------------|----------------|------------------------|---------------|----------------|
| Payroll                                   | Salaries                            | 170,000                            | 108,977                    | 145,302              |                                  | 160,000                         | Salary, PAYE, Pension                                     | 160000               |                |                        |               |                |
|   | Employment Costs                    | 45,000                             | 29,190                     | 38,921               |                                  | 45,000                          | NI, Pension   | 45000                |                |                        |               |                |
|   | Agency Payroll                      | 17,000                             | 5,566                      | 8,349                |                                  | -                               | Ceases 2021-22  |                      |                |                        |               |                |
| Partnership Working                       | Community Enforcement               | 30,000                             | 30,000                     | 30,000               |                                  | 19,805                          | Reduction with underspend added to CAT Environment Budget |                      |                | 19805                  |               |                |
| Allotments                                | Sutton Hill/Woodside                | 950                                | 355                        | 473                  |                                  | 1,000                           | £1400 already in earmarked reserves                       |                      |                | 1000                   |               |                |
| Jubilee House                             | Property Services                   | 26,000                             | 13,861                     | 18,376               |                                  | 26,000                          | Repairs & maintenance, fixtures & fittings, etc           |                      |                | 26000                  |               |                |
|   | Rates                               | 4,600                              | 4,503                      | 6,003                |                                  | 7,000                           |   | 7000                 |                |                        |               |                |
|   | Utilities                           | 9,600                              | 5,309                      | 7,078                |                                  | 9,600                           | Gas, electricity, wazter                                  | 9600                 |                |                        |               |                |
| Public Conveniences                       | Property Services                   | 6,750                              | 2,217                      | 2,956                |                                  | 4,000                           | Repairs & maintenance, fixtures & fittings, etc           |                      |                | 4000                   |               |                |
|   | Rates                               | 1,350                              | 1,190                      | 1,587                |                                  | 2,000                           |   | 2000                 |                |                        |               |                |
|   | Utilities                           | 2,200                              | 1,330                      | 1,773                |                                  | 2,000                           | Gas, electricity, wazter                                  | 2000                 |                |                        |               |                |
| PWLB                                      | Loan                                | 28,403                             | 14,201                     | 28,403               |                                  | -                               | 28,403  |                      |                | 28403                  |               |                |
| War Memorial                              | Maintenance                         | -                                  | -                          | -                    |                                  | -                               | £5,610 already in earmarked reserves                      |                      |                |                        |               |                |
| High Street                               | High Street Regeneration            |                                    |                            |                      |                                  | 15,000                          | Promotion/support of High Street/estate centres           |                      |                | 15000                  |               |                |
|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| <b>Heading</b>                            | <b>Sub-Heading</b>                  | <b>Suggested Budget 2020/21</b>    | <b>Year to date</b>        | <b>Projected y/e</b> | <b>Actual last year</b>          | <b>Suggested Budget 2021/22</b> | <b>Comments</b>   | <b>Admin</b>         | <b>L&amp;C</b> | <b>Civic Amenities</b> | <b>Grants</b> | <b>Balance</b> |
| <b>Personnel Committee</b>                |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| Human Resources                           |                                     | 1,000                              | 0                          | 0                    |                                  | 1,000                           | Staff recruitment & personnel                             | 1000                 |                |                        |               |                |
| Councillor Training                       |                                     | 300                                | 75                         | 75                   |                                  | 500                             |   | 500                  |                |                        |               |                |
| Staff Training                            |                                     | 750                                | 830                        | 830                  |                                  | 1,000                           | £80 OLLIE, First Aid Training                             | 1000                 |                |                        |               |                |
|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| <b>TOTAL EXPENDITURE</b>                  |                                     | <b>626,333</b>                     | <b>402,955</b>             | <b>576,595</b>       | <b>0</b>                         | <b>595,346</b>                  |   | <b>302,015</b>       | <b>75,091</b>  | <b>198,240</b>         | <b>20,000</b> |                |
| Less carry forward                        |                                     | 30407                              |                            | 0                    |                                  | 0                               |   |                      |                |                        |               |                |
| Adjusted expenditure total                |                                     | 595926                             |                            | 576595               |                                  | 595346                          |   |                      |                |                        |               |                |
|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| Expected income                           |                                     | 595926                             |                            | 576595               |                                  | 595346                          |   |                      |                |                        |               |                |
|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| Difference between Income and expenditure |                                     | 0                                  |                            | 0                    |                                  | 0                               |   |                      |                |                        |               |                |
|   |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
| <b>EARMARKED RESERVE</b>                  |                                     |                                    |                            |                      |                                  |                                 |   |                      |                |                        |               |                |
|   |                                     | <b>As at Year Starting 2020/21</b> | <b>to be added 2020/21</b> | <b>Total 2020/21</b> | <b>To be used during 2020/21</b> | <b>Carry forward to 2021/22</b> | <b>Add at Year Starting 2021-22</b>                       | <b>Total 2021/22</b> |                |                        |               |                |
| Representation                            | Election                            | 130                                | 2,175                      | 2,305                |                                  | 2,305                           | 2175  | 4,480                |                |                        |               |                |
|   | Youth support                       |                                    | 1,000                      | 1,000                |                                  | 1,000                           | 1000  | 2,000                |                |                        |               |                |
| Restricted                                | Madeley Partnership Visitor Signage | 2,000                              | -                          | 2,000                |                                  | 2,000                           |   | 2,000                |                |                        |               |                |
| Replacement                               | Xmas Lights Replacement             | 48200                              | 0                          | 48,200               |                                  | 48,200                          |   | 48,200               |                |                        |               |                |

|                       |                           |                |               |                |          |                |               |                |  |  |  |  |
|-----------------------|---------------------------|----------------|---------------|----------------|----------|----------------|---------------|----------------|--|--|--|--|
|                       | Garden Machinery          | 415            | 1000          | 1,415          |          | 1,415          |               | 1,415          |  |  |  |  |
|                       | IT System                 | 3,934          | 3,000         | 6,934          |          | 6,934          |               | 6,934          |  |  |  |  |
|                       | IP Telephone              | 1,650          | -             | 1,650          |          | 1,650          |               | 1,650          |  |  |  |  |
| Community Fund        | Ward Co-operative fund    | 8367           | 0             | 8,367          |          | 8,367          |               | 8,367          |  |  |  |  |
|                       | Allotment                 | 400            | 1,000         | 1,400          |          | 1,400          |               | 1,400          |  |  |  |  |
|                       | War Memorial              | 5,610          | -             | 5,610          |          | 5,610          |               | 5,610          |  |  |  |  |
|                       | Madeley LNR               | 545            | 0             | 545            |          | 545            |               | 545            |  |  |  |  |
|                       | PET Project               | 3490           | 0             | 3,490          |          | 3,490          |               | 3,490          |  |  |  |  |
|                       | ROW                       | 1500           | 0             | 1,500          |          | 1,500          |               | 1,500          |  |  |  |  |
|                       | Environmental Maintenance | 3510           | 0             | 3,510          |          | 3,510          |               | 3,510          |  |  |  |  |
|                       | Neighbourhood Plan        | 650            | 0             | 650            |          | 650            |               | 650            |  |  |  |  |
|                       | Community Orchard         | 500            | 0             | 500            |          | 500            |               | 500            |  |  |  |  |
|                       | Playgrounds               | 0              | 2000          | 2,000          |          | 2,000          |               | 2,000          |  |  |  |  |
|                       | Youth Provision           | 0              | 10000         | 10,000         |          | 10,000         | 8337          | 18,337         |  |  |  |  |
| Friends of Rough Park | Friends of Rough Park     | 747.38         | 0             | 747            |          | 747            |               | 747            |  |  |  |  |
| Properties            | Jubilee House             | 39,270         | -             | 39,270         |          | 39,270         |               | 39,270         |  |  |  |  |
|                       | Public Toilets            | 24,199         | -             | 24,199         |          | 24,199         |               | 24,199         |  |  |  |  |
| Contingency           | Contingency               | 24,639         | -             | 24,639         |          | 24,639         |               | 24,639         |  |  |  |  |
| Devolved Services     | Community Enforcement     | 55,440         | -             | 55,440         |          | 55,440         |               | 55,440         |  |  |  |  |
| Personnel             | HR                        | 1500           | 0             | 1,500          |          | 1,500          |               | 1,500          |  |  |  |  |
| <b>TOTAL</b>          |                           | <b>226,696</b> | <b>20,175</b> | <b>246,871</b> | <b>-</b> | <b>246,871</b> | <b>11,512</b> | <b>258,383</b> |  |  |  |  |