

Madeley Town Council

Minutes of the Meeting of Madeley Town Council held on Monday 23 January 2023 commencing 6.30pm at Jubilee House, High Street, Madeley.

Councillors Present H Morgan (Mayor), P Cogings, A England, J Jones, K Middleton, A MacKenzie, R Meadows, S Taylor, P Watling, D White
Officers Present Alison Hinks, Town Clerk and Sam Middleton, Deputy Town Clerk
Visitors Present

23/83 Apologies

Councillor Sarah Chadwick – work commitment

Councillor C MacKenzie – prior commitment

Councillor P Taylor – leave of absence

Councillor D Wright – prior commitment

Resolved:

Councillors unanimously resolved that the apologies received were accepted.

Cllrs R Coates, N England and R Evans were not present at the meeting.

23/84 Remarks from the Mayor

Nothing to report.

23/85 Public Discussion

No members of the public were present at the meeting.

23/86 Declarations of Interest.

Nothing to report.

23/87 Minutes

To confirm and approve the minutes of the Meeting of Council held on 5 December 2022.

Resolved:

Councillors unanimously agreed that the minutes of the Full Council meeting held on 5 December 2022 be confirmed and approved for signature (Appendix A).

23/88 Action Plan

The Clerk presented the Full Council Action Plan for Councillor information (Appendix B).

Noted.

23/89 Committee Minutes

89.1 Draft minutes from Leisure & Community Committee held on 9 January 2023

The Clerk presented to Councillors the draft minutes from the Leisure & Community Committee held on 9 January 2023 for information (Appendix C).

Noted

89.2 Draft minutes from Environment Committee held 16 January 2023

The Clerk presented to Councillors the draft minutes from the Environment Committee held on 16 January 2023 for information (Appendix D).

Noted.

23/90 Budget & Finance – Financial Reports

90.1 Expenditure Transactions

The Town Clerk had prepared an expenditure transactions list for noting for the period 1 November 2022 to 31 December 2022 (Appendix E).

Noted.

90.2 Income Transaction

The Town Clerk had prepared an income transactions list for noting for the period 1 November 2022 to 31 December 2022 (Appendix F).

Noted.

90.3 Budget Cashbook

The Town Clerk had prepared the Financial Summary – Cashbook report for the period 1 April 2022 to 31 December 2022 for information (Appendix G).

Noted.

90.4 Budget Comparison Report

The Town Clerk had prepared the Financial Comparison Report for the period to 1 April 2022 to 31 December 2022 for information (Appendix H).

Noted.

90.5 Expenditure for Approval

Nothing to report.

90.6 Proposed 2023-24 Budget and Precept

To agree the proposed budget and Precept for 2023-24

The Mayor went through the recommendations in the Town Clerk's report for the 2023-24 Budget and the 23-24 Precept (Appendix I1 and Appendix I2), as outlined below:

2023-24 Precept Calculations

Parish Council Tax Calculation		Madeley
2022/23 Band D	£125.80	
	2022/23	2023-24 £0 increase in Band D
Gross Precept	569,401	569,752
CTS Grant	32,575	21,717
Net Precept	536,826	548,035
Tax Base	4,267.3	4,356.4
2022/23 Band D	£125.80	£125.80
Increase	0.0%	0.0%
Change over last year	16290	351
Band D Increase/Decrease	3.23	£0.00
Per Week	2.06	£0.00
Per Month	0.27	£0.00

Telford & Wrekin Council have confirmed that the Council Tax Base Rate for Band D properties for 2023-24 (based on current information) is £4,356.40, an increase from 2022-23. In 2022-23 Telford & Wrekin Council confirmed that the Council Tax Support Grant will be reduced by £10,858. Despite this decreased to the Council Tax Support Grant and the increase to the Council Tax Base Rate for Band D properties there has been a slight increase to their Net Precept, amounting to £351.

Resolved:

The Full Council unanimously agreed no increase to Band D Council Tax in the 2023-24 Precept as agreed during the 2022-23 budget negotiations.

Resolved:

The Full Council unanimously agreed the proposed 2023-24 Gross Precept of £569,752, amounting to £548,035 Net Precept and £21,717 CTS Grant.

2023-24 Budget Calculations

Total Income - £595,880

There has been a significant decrease in the projected total income for 2023-24 amounting to £44,405. This is due to the reduction in the CTS Grant by £10,858.

It is anticipated that the 2023-24 room hire income will never return to pre-pandemic income, hence lowering the budget for room hire income of £10,000. Finance & General-Purpose Committee agreed that room hire rates should not be increased in 2023-24 to safeguard and support the future of our local community groups during the cost of living crisis.

Leisure & Community Committee also agreed to continue to not charge charities and small businesses rent for stall at community events in order to support charities and small businesses during the cost of living crisis. This support has seen a decreased in will income.

During 2022-23 the Town Council also received 2 dedicated grants from Telford & Wrekin Council which increased their income: Safer Stronger Communities grant for youth provision which will be carried forward into the 2023-24 budget and Councillor Pride grant towards new Christmas lights in Sutton Hill and Woodside which was spent in December 2022.

Total Expenditure for Council Budget Heading - £92,520

There will be no change to the total expenditure in this budget heading and will remain as agreed for the 2022-23 budget. Full Council agreed this budget at their meetings on 5 December 2022.

Total Expenditure for Environment Budget Heading - £75,755

There will be no change to the total expenditure in this budget heading and will remain as agreed for the 2022-23 budget. The Environment Committee agreed this budget at their meetings on 14 November 2022 and 16 January 2023.

Total Expenditure for Leisure & Community Budget Heading - £114,437

There is a £20,000 increase to the total expenditure in this budget. This is due to the £20,000 Telford & Wrekin Council Safer Stronger Communities Grant towards Youth Provision in the Parish awarded to the Town Council in November 2022.

The cost installation of the Christmas Lights in Madeley, Sutton Hill and Woodside is higher than expected and the budget has been increased from £15,000 in 2022-23 to £23,500 in 2023-24. Saving have been made else were in the Leisure & Community budget to accommodate this increase.

The Leisure & Community Committee agreed this budget at their meeting on 7 November 2022 and 9 January 2023.

Total Expenditure for Finance & General-Purpose Budget Heading - £375,073

There will be no change to the total expenditure in this budget heading and will remain as agreed for the 2022-23 budget. Despite significant increases to salaries and energy costs, cost savings have been made else were in the Finance & General Purpose budget. To ensure that there was no increase to this budget the contract relating to the High Street Regeneration budget has been cancelled and brought in-house. The Finance & General-Purpose Committee agreed this budget at their meeting on 21 November 2022.

Total Expenditure for Personnel Budget Heading - £2,500

There will be no change to the total expenditure in this budget heading and will remain as agreed for the 2022-23 budget.

Total Expenditure - £660,285

There is a total shortfall of £64,405 in the overall 2023-24 expenditure budget. The projected carry forward for 2022-23 is £69,266 and it is proposed that £64,405 is carried forward into the 2023-24 budget and off-set against 2023-24 expenditure. The remaining will be transferred to the contingency earmarked reserves.

Earmarked Reserves

Allocated earmarked reserves in the proposed 2023-24 budget amount to £11,512, no change from 2022-23.

Resolved:

The Full Council unanimously agreed the proposed 2023-24 budget with a total income of £660,285 made up of £595,880 income and £64,405 projected 2022-23 budget underspend and a total expenditure of £660,285.

23/91 Exclusion of Press and Public

Resolved:

Councillors unanimously resolved that, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following items:

91.1 Staffing

To update recent staffing recruitment at Madeley Town Council

The Town Clerk updated Councillors on the new Wellbeing Officer who has recently taken up post and currently working through the Madeley Town Council induction training and role specific training.

The Town Clerk confirmed that the Youth Officer post is currently out to advert, with interviews arranged for 15 February 2023. The Youth Council have agreed to be part of the interview process and prospective candidates will be encouraged to visit the youth clubs already running at The Anstice, The Hub on the Hill and The park Lane Centre.

91.2 Madeley Library

To update and agree the proposal regarding the future of Madeley Library

The Town Clerk confirmed that the Community & Partnership Team has now relocated to Madeley Community Library and are currently undertaking library and first point training from Telford & Wrekin Council library employees.

23/92 Correspondence

Nothing to report.

23/93

Information

Cllr Morgan updated Councillors on the visit around the Ward and to community centres with the Deputy Lord Lieutenant on Monday 6 February 2023.

23/82

Date of Next Meeting

The next meeting of Madeley Town Council arranged for Monday 6 February 2023 at 6.30 pm at Jubilee House, High Street, Madeley will be postponed.

Due to pre-election arrangements, the meeting of Madeley Town Council arranged for Monday 3 April 2023 at 6.30 pm at Jubilee House, High Street, Madeley will be called for urgent business only.

There being no further business, the Mayor closed the meeting at 6.55 pm.

Signed:

Mayor of Madeley Town Council

Dated: