

Madeley Town Council

Minutes of Full Council held on Monday 12th February 2024 commencing 6.30pm at Jubilee House, High Street, Madeley.

Councillors Present: H Morgan (Mayor), A England, N England, J Loveridge, R Meadows, K Middleton, A Morgan, S Taylor, P Watling, P Cogings and D White
Others Present: Samantha Middleton Deputy Town Clerk

24/99 **Apologies**

Councillors C Ansah, S Cook, R Evans, S Heighway, J Jones

Resolved:

Councillors unanimously resolved that the apologies received were received and accepted.

24/100 **Remarks from the Mayor**

Cllr Morgan welcomed everyone to the first meeting of the year and wished everyone happy new year.

24/101 **Public Discussion**

One member the public was present at the meeting. Hilary had no comments to make.

24/102 **Declarations of Interest.**

Cllr K Middleton - Agenda Item 24/107.1 Telford & Wrekin Council Cabinet Member responsible for community centres

24/103 **Minutes**

To confirm and approve the minutes of the Meeting of Council held on 4th December 2023.

Resolved:

Councillors unanimously resolved that the minutes of the Full Council meeting held on 4th December 2023 be approved for signature (Appendix A).

24/104 **Committee Meetings**

To note the minutes from committee meetings.

104.1 **Draft minutes from Leisure & Committee held on 15 January 2024**

The Town Clerk presented to Councillors the draft minutes from the Leisure & Community Committee held on 15 January 2024 for information (Appendix B).
Noted.

104.2 **Draft minutes from Environment Committee held on 22 January 2024**

The Town Clerk presented to Councillors the draft minutes from the Environment Committee held on 22 January 2024 for information (Appendix C).
Noted.

104.3 **Draft minutes from Finance & General-Purpose Committee held on 5 February 2024**

The Town Clerk presented to Councillors the draft minutes from the Finance & General Purpose Committee held on 5 February 2024 for information (Appendix D).
Noted.

24/105 Budget & Financial Monitoring

105.1 Expenditure Transactions

The Town Clerk had prepared an expenditure transactions list for noting for the period 1 November 2023 to 31 December 2023 (Appendix E).
Noted.

105.2 Income Transaction

The Town Clerk had prepared an income transactions list for noting for the period 1 November 2023 to 31 December 2023 (Appendix F).
Noted.

105.3 Budget Cashbook

The Town Clerk had prepared the Financial Summary – Cashbook report for the period for information (Appendix G) 1 November 2023 to 31 December 2023).
Noted.

105.4 Budget Comparison Report

The Town Clerk had prepared the Financial Comparison Report for the period to 1 April 2023 to 31 October 2023 for information (Appendix H).
Noted.

105.5 2023/4 Internal Audit Update.

The Town Clerk had prepared an update on the 2023/4 Internal Audit report. (Appendix I).
Noted

24/106 Policy Updates

To review and agreed policy updates presented below.

106.1 Policy Review.

The Deputy Town Clerk explained it was a timetable to review all council policy. Some councillors had received a copy with missing information so it would be re issued.

Resolved:

Councillors unanimously resolved to adopt the Policy Review Policy.

24/107 Councillor Representative on Madeley History Group.

Cllr Sue Taylor is the representative and happy to remain, she thought they may need to update her email address.

Resolved:

Councillors resolved that Cllr Taylor remains as the representative.

24/108 Exclusion of Press and Public

Resolved:

Councillors unanimously resolved that, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following items:

Cllr Kelly declared an interest in item 107.1 Telford & Wrekin Council Cabinet Member responsible for community centres.

The Deputy Town Clerk explained the documents Cllr Arnold England was unhappy with wording of item c and it was agreed that it was amended to say operational decisions.

108.1 Resolved:

All Councillors except Councillor Kelly Middleton who abstained agreed:

- a) **That a Board is set up to oversee the work of the Working Group**
- b) **That the proposed membership of the Board is agreed**
- c) **That the board is given delegated authority to make operational decisions on behalf of Full Council**
- d) **Agree the online survey**
- e) **That consultation is carried out by Madeley Town Council via an on-line survey, focus groups and face-to-face meetings**
- f) **That £89,640 from 2024-25 carry forward reserves are allocated for a 10% match funding contribution toward the cost of the refurbishment of The Hub on the Hill**
- g) **That the 3 x employees at The Hub on the Hill are TUPE over to Madeley Town Council on 14 February 2024**
- h) **That the 3 x leases for tenants occupying space at The Hub on the Hill and Severn Walk are transferred to Madeley Town Council on 14 February 2024**

Also, that a short-term lease of 6 months for The Hub on the Hill and Severn Walk is signed on 14 February 2024 by 2 x Councillors.

108.2 Community Shop at The Hub on the Hill

The Deputy Town Clerk updated Councillors on the proposal to work with Brookside Big Local to set up Community shop using the shop unit at the Hub on the Hill. The shop would use the same model as the one at Brookside and funding would be applied for to set up the shop and run it. The shop would provide affordable groceries for residents. The use of the shop unit and the equipment in it would make it possible to offer a wider variety of food as the freezers could be used when things had short dates.

Resolved:

Councillor resolved to start the process of talking about setting up a shop and that a paper would come back to council once more information was available.

108.3 Madeley Community Orchard

Cllr Jones had emailed an update and stated that she would no longer be representing the United Charities Trust in her role as borough councillor. She also expressed concerns about how the Orchard was being run and some Health and Safety issues.

Cllr White said that there had been some issues and that he thought we needed to give both group some time to sort things out.

It was agreed that Environment Committee would look at this and send some recommendations back to Full Council.

24/109 **Correspondence**

No correspondence has been for the committee.

24/110 **Information**

Nothing to report.

24/111 **Date of Next Meeting**

The next meeting of Madeley Town Council is arranged for **Monday 8 April 2024 at 6.30pm at Jubilee House, High Street, Madeley.**

There being no further business, the mayor closed the meeting at 7.02pm.

Signed:

Mayor of Madeley Town Council

Dated: