

## Madeley Town Council

Minutes of Full Council held on Monday 8 April 2024 commencing 6.30pm at Jubilee House, High Street, Madeley.

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**Councillors Present:** H Morgan (Mayor), A England, N England, S Heighway, J Jones, R Meadows, K Middleton, A Morgan, P Watling, and D White

**Others Present:** A Hinks, Town Clerk and S Middleton Deputy Town Clerk  
Sam Pitch and Sarah Johnson, Pantry Plus

**24/112 Apologies**

Apologies were received from:

Councillor C Ansah – prior commitment

Councillor P Cogings – annual leave

Councillor S Cook – prior commitment

Councillor J Loveridge – prior commitment

Cllr S Taylor – prior commitment

Councillor R Evans did not attend the meeting.

**Resolved:**

Councillors unanimously resolved that the apologies received were received and accepted.

**24/113 Remarks from the Mayor**

Cllr Morgan welcomed Councillors to the meeting, which is the last meeting before the Annual Meeting of Madeley Town Council arranged for 6.30pm on Monday 13 May at Jubilee House, Madeley.

**24/114 Public Discussion**

There were no members of the public present at the meeting.

**24/115 Declarations of Interest.**

Cllr J Jones - agenda item 24/125.1 Member of The Hub on the Hill Management Board and agenda item 23/125.2 Member of Madeley United Charities

Cllr K Middleton - Agenda Item 24/125.1 Telford & Wrekin Council Cabinet Member responsible for community centres

Cllr P Watling – agenda item 24/125.1 Member of The Hub on the Hill Management Board

Cllr D White – agenda item 24/125.1 Member of The Hub on the Hill Management Board and agenda item 23/125.2 Member of Madeley United Charities

**24/116 Presentation by Pantry Plus for Community Shop at The Hub on the Hill**

Cllr Morgan welcome Sam Pitch and Sarah Johnson to the meeting to present the Councillors their new COI, Pantry Plus, offering the local community a community fridge/shop from redistributed surplus food from Fairshare at a cost of £5 annual membership and a weekly £2 for 5 food items. Pantry Plus is already running at Brookside Big Local and Madeley Wellbeing Café, with the hope that new pantries open shortly at the Autism Hub in Telford and The Hub on the Hill in Sutton Hill and the expansion of the allotments in Brookside to offer fresh produce. Pantry Plus also plans to offer advocacy and support programmes to the local community via partner agencies and volunteers to include debt management, mental health support, cooking, etc.

The plans for the Pantry Plus shop at The Hub on the Hill is to offer refill/reuse stations, discount offers at the community café, youth pantry/tuck shop.

Cllr Middleton praised the initiative particularly inclusive nutrition support.

Cllr Watling asked about the Pantry Plus business model. Sam Pitch confirmed that a franchise will be offered with business development support. The COI currently has 3 directors and works with Telford MIND and local businesses.

Cllr White asked how the food is supplied. Sam Pitch confirmed that Pantry Plus is a paid member of Fairshare.

Cllr Morgan said that The Hub on the Hill Management Board will be asked to discuss and consider Pantry Plus business proposal and thanked Pantry Plus for attend the meeting.

**24/117 Request for Leave of Absence**

**Resolved:**

Councillors unanimously resolved to accept Cllr Sue Taylors request for a 6-months leave of absence.

**24/118 Casual Vacancy**

Cllr Morgan asked the Town Clerk to readvertise the casual vacancy in the Cuckoo Oak Ward.

**24/119 Minutes**

*To confirm and approve the minutes of the Meeting of Council held on 12 February 2024.*

**Resolved:**

Councillors unanimously resolved that the minutes of the Full Council meeting held on 12 February 2024 be approved for signature (Appendix A).

**24/120 Committee Meetings**

*To note the minutes from committee meetings.*

**120.1 Draft minutes from Leisure & Committee held on 4 March 2024**

The Town Clerk presented to Councillors the draft minutes from the Leisure & Community Committee held on 4 March 2024 for information (Appendix B).  
Noted.

**120.2 Draft minutes from Environment Committee held on 11 March 2024**

The Town Clerk presented to Councillors the draft minutes from the Environment Committee held on 11 March 2024 for information (Appendix C).  
Noted.

**120.3 Draft minutes from Finance & General-Purpose Committee held on 18 March 2024**

The Town Clerk presented to Councillors the draft minutes from the Finance & General Purpose Committee held on 18 March 2024 for information (Appendix D).  
Noted.

**24/121 Budget & Financial Monitoring**

**121.1 Expenditure Transactions**

The Town Clerk had prepared an expenditure transactions list for the period 1 January 2024 to 29 February 2024 (Appendix E).  
Noted.

**121.2 Income Transaction**

The Town Clerk had prepared an income transactions list for the period 1 January 2024 to 29 February 2024 (Appendix F).  
Noted.

**121.3 Budget Cashbook**

The Town Clerk had prepared the Financial Summary – Cashbook report for the period 1 April 2023 to 29 February 2024 for information (Appendix G)  
Noted.

**121.4 Budget Comparison Report**

The Town Clerk had prepared the Financial Comparison Report for the period to 1 April 2023 to 29 February 2024 for information (Appendix H).  
Noted.

**121.5 2023/4 Year End Projections**

*To note the budget monitoring and projections from 1 April 2023 to 31 March 2024*  
The Finance Officer had prepared the budget monitoring and projected spend up to 31 March 2024 (see Appendix I).  
Noted.

**24/122 Policy Updates**

*To review and agreed policy updates presented below.*

**122.1 Telford & Wrekin Council Corporate Parenting Strategy**

Councillors received a copy of the Telford & Wrekin Council Corporate Parenting Strategy for their information (see Appendix J). Cllr Middleton said that Madeley Town Council will be asked to consider adopting the Care Leavers Covenant and suggested that a presentation of this is included on the agenda for the next Full Council meeting.

**24/123 Sutton Hill Bus Service**

Cllr Meadows said that currently there is no Arriva bus service to Sutton Hill after 8pm. Cllr Watling said that unfortunately, local authorities are unable to enforce bus routes by private bus companies, although Telford & Wrekin Council do provide an alternative bus service in this area. Cllr Middleton said that she would raise this concern with Arriva at the next Bus User Group Meeting. Cllr White asked for bus timetables to be readvertised.

**24/124 Residential Development at Halesfield**

Cllr Meadows asked for an update on the residential development in The Nedge. Cllr A England said that this is land owned by Homes England which was previously owned by Telford Development Corporation.

**24/125 Exclusion of Press and Public**

**Resolved:**

Councillors unanimously resolved that, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following items:

**125.1 Update on The Hub on the Hill, Sutton Hill**

The Town Clerk present an update report on developments at The Hub on the Hill (see Appendix K).

**125.2 Madeley Community Orchard**

Cllr Morgan informed Councillors that the Town Council no longer has an SLA with Madeley United Charities to manage Madeley Community Orchard on their behalf. Madeley Town Council will continue to support Madeley United Charities and have arranged for the CAT to continue to cut the grass in the Orchard once a week during the growing season.

**24/126 Correspondence**  
Nothing to report.

**24/127 Information**  
Nothing to report.

**24/127 Date of Next Meeting**  
The Annual Parish Meeting is arranged for Monday 22 April 2024 at 6.30 pm at Jubilee House, High Street, Madeley. The Annual Meeting of Madeley Town Council will be held on Monday 13 May 2024 at 6.30 pm at Jubilee House, High Street, Madeley.

There being no further business, the mayor closed the meeting at 7.30pm.

Signed:  
Mayor of Madeley Town Council

Dated: