



MADELEY TOWN COUNCIL

Jubilee House
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Town Clerk: Alison Hinks
18 June 2025

Notice is hereby given that the next meeting of **Madeley Town Council** will be held on **Monday 23 June 2025** commencing at **6.30 pm** at **Jubilee House, High Street, Madeley.**

AGENDA

1. **Apologies for Absence – to approve**
2. **Remarks from the Mayor**
3. **Public Discussion**
4. **Declaration of Interests**
5. **Minutes**
Minutes of the Annual Council Meeting held on 12 May 2024 – *to confirm and approve* **APPENDIX A**
6. **Year End Budget & Finance Reporting**
 - 6.1 **Internal Controls – to review and approve**
 - 6.1.1 System of Internal Controls **APPENDIX B1**
 - 6.1.2 Statement of Internal Controls **APPENDIX B2**
 - 6.1.3 Effectiveness of Internal Audit **APPENDIX B3**
 - 6.1.4 2023-24 Internal Audit Report & Action Plan– *to review and consider* **APPENDIX B4 to follow**
 - 6.2 **Annual Return 2024-25 – to review and approve**
 - 6.2.1 Annual Governance Statement **APPENDIX C**
 - 6.2.2 Statement of Accounts
 - 6.2.2.1 Consolidated Balance Sheet and Income & Expenditure Account **APPENDIX D1/D2/D3**
 - 6.2.2.2 Account Statements (Annual Return) **APPENDIX D4**
 - 6.2.2.3 Reconciliation of Adjustments **APPENDIX D5**
 - 6.2.2.4 Bank Reconciliation **APPENDIX D6**
 - 6.2.2.5 Significant Variances **APPENDIX D7**
 - 6.2.2.6 Year End Budget as at 31 March 2025 **APPENDIX D8**
 - 6.3 **Accounts – to review and approve**
 - 6.3.1 Asset Register as at 31.03.25 **APPENDIX E1**
 - 6.3.2 Reserves and Balances as at 31.03.25 **APPENDIX E2**
 - 6.3.3 Journal Transfers as at 31.03.25 **APPENDIX E3**
 - 6.3.4 Year End Debtors as at 31.03.25 **APPENDIX E4**
 - 6.4 **Risk Register – to review and approve** **APPENDIX F**
 - 6.5 **Risk Management Policy – to review and approve** **APPENDIX G**
- 7 **Policies – to review and approve**
 - 7.1 **Media Policy** **APPENDIX H**
- 8 **Financial Regulation – to note** **APPENDIX I**
- 9 **2025 Traffic & Road Safety Engineering Parish Report – to discuss and respond** **APPENDIX J**
- 10 **Exclusion of Press and Public** - That, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following item –
 - 10.1 **Update on The Hub on the Hill – to discuss and approve**
 - 10.2 **Update on Staffing – to note**
 - 10.3 **Councillors DBS Checks – to discuss and approve**
- 11 **Correspondence**
- 12 **Information**
- 13 **Date of Next Meeting**

The next meeting of Madeley Town Council is arranged for Monday 7 July 2025 at 6.30pm at Jubilee House, High Street, Madeley

Alison Hinks

Alison Hinks, Madeley Town Clerk