



MADELEY TOWN COUNCIL

Jubilee House
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Alison Hinks, Town Clerk
10 September 2025

Notice is hereby given that the next meeting of **Finance & General Purposes Committee** will be held on **Monday 15 September 2025** at **Jubilee House, High Street Madeley** commencing at **6.30 pm**.

AGENDA

- 1. Apologies for Absence**
- 2. Public Discussion**
- 3. Declaration of Interests**
- 4. Minutes**
Minutes from Finance & General-Purpose Committee – 16 June 2025 – *for approval* **Appendix A**
- 5. Budget & Finance – Financial Reports**
 - 5.1 Expenditure from 01.06.25 to 31.07.25 – *to note* **Appendix B**
 - 5.2 Income from 01.06.25 to 31.07.25 – *to note* **Appendix C**
 - 5.3 Budget Cashbook Report from 01.04.23 to 31.07.25 – *to note* **Appendix D**
 - 5.4 Budget Comparison Report from 01.04.25 – 31.07.25 – *to note* **Appendix E**
 - 5.5 The Anstice Budget I&E Breakdown to 01.04.25 to 31.07.25 – *to note* **Appendix F**
 - 5.6 The Hub on the Hill I&E Breakdown 01.04.25 - to 31.07.25 – *to note* **Appendix F**
 - 5.7 2025-26 Budget Monitoring **Appendix G**
 - 5.8 Bank Reconciliations dated 30.06.25 and 31.07.25 – *to note* **Appendix H**
 - 5.9 Petty Cash Reconciliation dated 04.09.25 – *to note* **Appendix I**
 - 5.10 2024-25 Internal Audit – *to discuss and agree* **Appendix J**
 - 5.11 Review of purchase cards – *to discuss and agree*
- 6. Health & Safety – Action Plans**
 - 6.1 Madeley Town Council H&S Risk Assessment Action Plan – *to note* **Appendix K**
 - 6.2 The Hub on the Hill H&S Risk Assessment Action Plan – *to note* **Appendix L**
- 7. Exclusion of Press and Public**

That, because of the confidential nature of the business about to be transacted, consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following item:
- 8. Correspondence**
- 9. Information**
- 10. Date of Next Meeting**

The date for the next meeting of Finance & General Purposes Committee is arranged for 6.30pm on Monday 17 October 2025 at Jubilee House, High Street, Madeley.

Alison Hinks

Alison Hinks, Madeley Town Clerk