



MADELEY TOWN COUNCIL

Jubilee House
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Town Clerk: Alison Hinks
1 October 2025

Notice is hereby given that the next meeting of **Madeley Town Council** will be held on **Monday 6 October 2025** commencing at **6.30 pm** at **Jubilee House, High Street, Madeley.**

AGENDA

1. Apologies for Absence – to approve
2. Remarks from the Mayor
3. Public Discussion
4. Declaration of Interests
5. Minutes
Minutes of the Full Council held on 23 June 2025 – *to confirm and approve* **APPENDIX A**
6. Services Report – *to note* **APPENDIX B**
7. Projects Report – *to note* **APPENDIX C**
8. Committee Meetings – *to note*
 - 8.1 Draft minutes from Leisure & Community Committee – 2 June and 1 September 2025 **APPENDIX D**
 - 8.2 Draft minutes from Environment Committee – 9 June and 8 September 2025 **APPENDIX E**
 - 8.3 Draft minutes from Finance & General Purpose Committee – 16 June and 15 September **APPENDIX F**
9. Budget and Financial Reports – *to note, discuss and agree*
 - 9.1 Expenditure paid from 01 April – 31 July 2025 **APPENDIX G**
 - 9.2 Income received from 01 April – 31 July 2025 **APPENDIX H**
 - 9.3 Budget Cashbook Report from 01 April – 31 July 2025 **APPENDIX I**
 - 9.4 2025-26 Budget Monitoring from 01 April – 31 July 2025 **APPENDIX J**
 - 9.5 2024-25 Internal Audit Action Plan **APPENDIX K1**
 - 9.6 2024-26 Conclusion of External Audit **APPENNDIX K2**
10. Madeley Place Plan Project Update – *to review and agree* **APPENDIX L**
11. Policy Updates – *to note, review and agree*
 - 11.1 Disciplinary Procedure **APPENDIX M**
 - 11.2 Flexible Working Policy **APPENDIX N**
 - 11.3 Grievance Scheme **APPENDIX O**
 - 11.4 Maternity and Family Friendly Policy **APPENDIX P**
 - 11.5 Performance Management Policy **APPENDIX Q**
 - 11.6 Sexual Harassment Policy **APPENDIX R**
 - 11.7 Sickness Absence Policy **APPENDIX S**
 - 11.8 Special Leave Policy **APPENDIX T**
 - 11.9 Policy Review Update **APPENDIX U**
12. Health & Safety Updates – *to note, review and agree*
Th Anstice Fire Risk Assessment Action Plan **APPENDIX V**
13. Telford & Wrekin Council Community Governance Review 2025 – *to note, review and agree*
14. Exclusion of Press and Public - That, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following item –
 - 14.1 Presentation on the Redevelopment of The Hub on the Hill – *to discuss and agree*
 - 14.2 Update on The Hub on the Hill – *to discuss and agree* **APPENDIX W**
 - 14.3 Staffing Update – *to note*
 - 14.4 Sutton Hill Allotments – *to discuss and agree* **APPENDIX X**
 - 14.5 Madeley Grass Cutting Service – *to discuss and agree* **APPENDIX Y**
15. Correspondence

16. Information

17. Date of Next Meeting

The next Full Council meeting is arranged for 6.30pm on Monday 1 December 2025 at Jubilee House, High Street, Madeley.

Alison Hinks

Alison Hinks, Madeley Town Clerk